**Stainforth Town Deal**

**Board Meeting – 21st January 2022**

**Item 1. Welcome, apologies, introductions**

Attendees:

* John Roe
* Andrew Johnson
* Andy Lock
* Ed Miliband
* Sue Farmer
* Helen McLoughlin
* Glyn Jones
* Mick Lochran
* Phill Bedford
* Suzy Broadhead
* Gary Stapleton
* Scott Cardwell

Also in attendance:

* Christian Foster
* Louise Fox
* Sandra Gough
* Laura Wigan
* Raees Mir
* Sam Pollard
* Steve Shannon
* Matt Smith

No apologies.

**Item 2. Declaration of Interest**

Helen McLoughlin - Unity LLP and Waystone declared an interest, in that some of the Town Deal proposals are located on their land.

**Item 3. Board Update**

The Board approved the minutes from the last meeting (21.09.2021).

Highlight Reports will now be presented every meeting to provide an update on the progress of the programme. There will also be a Highlight Report distributed either monthly or bi-monthly to keep the Board up to date with progress, risks and issues.

The programme is currently on track and delivering within the government time frame. The Appraisals need to be submitted by the 5th August 2022.

**Item 4. Business Case/Project Update**

Steve Shannon presented an update to the Board on the progress of each individually agreed scheme, the main salient points from this where:

Government have agreed that we can merge some of the projects to decrease the number of individual business cases needed. As a result, some projects will be grouped together (e.g. The Station Gateway, Station Footbridge and Station Access Improvements). All 10 projects will be covered.

The location of the Stainforth Community Centre has been moved as Stainforth for All felt that the Welfare location did not present the best option for the Stainforth community. As a result, the Centre is now looking to be located next to the Pit Club at the new Stainforth Gateway. This land is owned by the Unity project but they are willing to dedicate the land as the Community Centre will benefit the work that they are doing.

The Board raised the issue of sustainability of the resource centre post Town Deal; Doncaster Council are working with Stainforth for All to discuss future ownership and responsibility of the building and the surrounding land beyond the lifetime of the Town Deal.

It was stressed that it is a rigorous process to complete the Business Cases and no one wants to leave a legacy at the detriment of any partners at the table. Before sign off, Business Cases will be brought to the Board for approval.

A board member also raised a concern that there is considerable amount of work being undertaken on the content of our Town Deals projects and the Board need to be fully appraised on this and we need to ensure the community are engaged too.

**ACTION: Doncaster Council to look at the potential to fund an information display, located in Stainforth Library, as a communication tool to keep the Stainforth community updated on the work the Town Deal Board are doing.**

There have been conversations taking place with the organisation *Commonplace* to discuss marketing the work we are doing.

**Item 5. AOB**

ACTION: SF and LF to pick up arranging the sub-groups (identified in the ToRs), as the business cases are being developed.

**Item 6. Date & Time of Next Meeting**

The Board agreed for meetings to take place quarterly going forwards.

Next meeting to take place towards the end of March 2022.